

# Memorandum



**Date:** June 6, 2006

Agenda Item No. 1(D)2

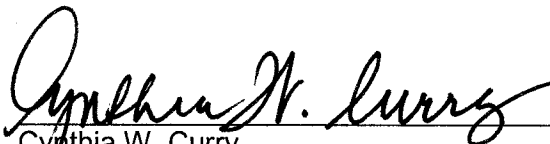
**To:** Honorable Chairman Joe A. Martinez and  
Members, Board of County Commissioners

**From:** George W. Burgess  
County Manager

**Subject:** Sunset Review of County Boards for 2006 – Task Force on Urban Economic  
Revitalization

---

In accordance with the provisions of Section 2-11.40 of the Code of Miami-Dade County, I am transmitting the 2006 Sunset Review of County Boards Report for the Task Force on Urban Economic Revitalization. The Board approved the attached report at its meeting of January 20, 2006.

  
Cynthia W. Curry  
Senior Advisor to the County Manager

**Date:** January 20, 2006  
**To:** George M. Burgess, County Manager  
**From:** Anthony Williams  
Chairperson, Task Force on Urban Economic Revitalization  
**Subject:** Sunset Review of County Boards for 2006 – Task Force on Urban Economic Revitalization

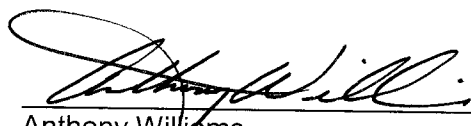
---

Pursuant to Section 2-11.40 of the Code of Miami-Dade County, I am submitting the 2006 Sunset Review of County Boards Report for the Task Force on Urban Economic Revitalization for transmittal to the Board of County Commissioners (BCC). The Board approved the attached report at its meeting of January 20, 2006.

It is recommended that the BCC approve the continuation of the Task Force on Urban Economic Revitalization.

#### **BACKGROUND**

- 1) The Task Force on Urban Economic Revitalization was created by Miami-Dade County Ordinance 97-33 on April 15, 1997.
- 2) The purpose of the Board is to 1) help focus Miami-Dade County's Economic development funding process; 2) encourage the formation of public/private partnerships; and 3) place significant control over funding of economic development projects in designated Targeted Urban Areas (TUA) in the hands of a community based County board.
- 3) The continued review of county economic development policy is critical to the effective development of public resources and the development of sustainable economics within the Targeted Urban Areas. To that end, it is necessary that the Task Force on Urban Economic Revitalization continue to function in its role as public policy reviewer and advisor.

  
\_\_\_\_\_  
Anthony Williams

**SUNSET REVIEW QUESTIONNAIRE  
MIAMI-DADE COUNTY BOARDS  
2006**

**I. GENERAL INFORMATION**

1. Name of Board reporting:  
**The Task Force on Urban Economic Revitalization**
2. Indicate number of board members, terms of office, and number of vacancies:  
**Number of Members - 23. Terms of Office - varies from 1 to 3 years.**  
**Vacancies - 6**
3. Identify number of meetings and members' attendance (Attach records reflecting activity from **Jan. 1, 2004** through **December 31, 2005**):  
**Number of meetings from 1/1-04-12/31/05 - 19**  
**Members attendance - Attached 2004 and 2005 meeting attendance reports**
4. What is the source of your funding?  
**County General Revenue**
5. Attach a copy of the ordinance creating the Board (including any subsequent amendments) and its standard operating procedures, if any.  
**Copy of Ordinance Attached**
6. Attach a copy of the Board's by-laws (if any) and include the Board's Mission Statement:

**The Miami-Dade County Task Force on Urban Economic Revitalization was created pursuant to Board of County Commission Ordinance No. 97-33, adopted on April 15, 1997. The purpose of the Task Force is to 1) help focus Miami-Dade County's economic development funding process; (2) encourage the formation of public/ private partnerships; and (3) place significant control over funding of economic development projects in designated Targeted Urban Areas (TUA) in the hands of a community based County board.**

7. Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership. **ATTACHED.**
8. Include a diskette, saved as ASCII or Rich Text Format (RTF), of the County Manager's memorandum to the Board of County Commissioners with his recommendation.

**II. EVALUATION CRITERIA**

1. Is the Board serving the purpose for which it was created? **Yes**
2. Is the Board serving current community needs? **Yes**

**SUNSET REVIEW QUESTIONNAIRE  
MIAMI-DADE COUNTY BOARDS  
2006**

3. What are the Board's major accomplishments?

a. Last 24 months

- The Urban Task Force completed its administrative duties related to the county-wide Mom & Pop Grant program and assisted in the transferal process of the program to be administered by the Office of Community and Economic Development. Since inception in 2001 thru 2004, a total of approximately 500 businesses were served totaling \$2,530,000 in grants awarded to targeted urban area businesses.
- The Urban Task Force, in conjunction with WHQT 105.FM, Florida Atlantic University/CURE and the Broward County Library sponsored "Defending Our Changing Community": Gentrification Summit - Round One, April 2, 2005 at the African-American Research Library and Cultural Center.
- Co-sponsored Venture Capital Symposium along with Enterprise Development Corporation of South Florida, held May 26, 2005. Fifteen applicants participated in a pre-workshop to assess their business plan, in an effort to match them with an investor at this event, primarily in the high tech and/or medical industries.
- UERTF staff reviewed program data from County departments in early June and have begun the analysis of nine major economic development programs.
- UERTF staff, under the direction of the Board, drafted a response to the FY 2006 CDBG policy recommendation presented by OCED. The UERTF recommendations were adopted by a motion from Commissioner Barbara Jordan.
- In addition to continuing focus on public policy and program review of policies which affect the development of sustainable economies within the Targeted Urban Areas, the Urban Task Force hosted a CDC/CBO Leadership Roundtable to address the following issues concerning their service areas:
  - a. How has public funding affected your areas of service emphasis?
  - b. How does your organization determine its annual service priorities?
  - c. What does government currently do best to assist your organization's mission?
  - d. What community equity issues are you facing now? And what issues will have the most severe impact in the near future?

**SUNSET REVIEW QUESTIONNAIRE  
MIAMI-DADE COUNTY BOARDS  
2006**

**This meeting included participation from six community-based organizations; West Perrine CDC, 79th Street Corridor Initiative; Miami-Dade NHS, MLK Development Corporation, Tacolcy Development Corporation and St. Agnes Development Corporation.**

- **UERTF staff reviewed 26 CDBG applications for recommendations by the Committee board members. Committee members recommended 10 projects amounting to \$1.8 million.**
- **As of September 30, 2005, the Section 108 RLF program closed with a total of \$21 million dollars committed to approximately 8 businesses throughout the targeted urban areas. All loan commitments are current.**
- **UERTF staff, in accordance with its mandated County Ordinance 97-33, completed and published the 2005 Strategic Plan update.**
- **Urban Task Force announced its cable tap community TV program entitled "Urban Transitions," and began taping December 2, 2005.**
- **Urban Task Force administration of the GOB distribution process for the \$15 million dollars awarded to the TUA.**
- **Hurricane Wilma. Staff participated in distribution relief efforts at the following locations: South Dade Government Center and Landmark.**
- **Staff distributed over \$770,478 in Mom & Pop funds during the quarter.**
- **Staff continued negotiations related to two Sec. 108 RLF commitment letters. (Urban America, LEASA, )**
- **Staff conducted survey of programs within county which provide educational services to youth entrepreneurs. (ED-1 of the business plan.)**
- **The 2003 Strategic Plan update was completed and approved by the Urban Task Force Board on March 30, 2004. The update contains revised recommendations regarding the issues economic development within the Targeted Urban Areas throughout Miami-Dade County.**

**SUNSET REVIEW QUESTIONNAIRE  
MIAMI-DADE COUNTY BOARDS  
2006**

- **The Section 108 TUA/RLF program approved one loan request in the amount of \$2.2 million during this quarter. The Task Force on Urban Economic Revitalization conducted a county-wide business roundtable series. During these eight separate community forums this office shared its findings regarding Miami-Dade County program initiatives on:**
  - Commercial Revitalization**
  - Industrial Development**
  - Workforce Development & Business Opportunities**
  - Capital Development**
  - Small Business Development**
  - Entrepreneurial Technical Assistance**

**These community information outreach events were attended by over three hundred citizens. Video clips of the events can be viewed at the County website.**

- b. Since established
  - **Completed annual revision of the Urban Economic Revitalization Strategic Plan; updated TUA mappings; produced the TUA Community Profiles.**
  - **Established and monitored Stability Loan portfolio.**
  - **Administered District 2 Mom and Pop grant program; approved 25 applications for a total of \$150,000. Implemented the TUA/RLF program in conjunction with OCED.**
  - **Reviewed and monitored the hiring practices of general contractors performing on County funded projects to ensure compliance with stated county hiring objectives. Joint ventured with the Miami-Dade Chamber of Commerce to survey the business needs and community preferences for economic development projects in the Little River TUA.**
  - **Implemented six (6) working committees including Commercial Revitalization, Capital Development, Work Force & Business Development, Industrial Development, Legislative & Public Policy and laws that prepared reports addressing policy, strategy and funding requirements related to each committee's scope and subject area.**
  - **Completed an inventory of vacant industrial properties within the Targeted Urban Areas. Serve as liaison to Enterprise Florida on urban economic development issues in conjunction with the Beacon Council.**

**SUNSET REVIEW QUESTIONNAIRE  
MIAMI-DADE COUNTY BOARDS  
2006**

- Initiated a County department review of departmental practices which support on thwart economic development objectives.
  - Sponsored first annual Urban Summit held in various TUA locations and produced the Urban Summit Findings & Recommendations reports.
  - Continued monitoring and implementing the Mom and Pop Small Business Assistance Program now being administered through the 13 Commission Districts and is funded at \$100,000 each district.
  - Continued implementation and marketing of the Section 108 Revolving Loan Fund process. Four applications were submitted; 1 application was approved and closed for \$2.9 million.
  - Completed implementation of the Small Business Stability Loan Fund program, funded through \$500,000 of General Revenue in FY 2000-2001 and \$364,000 in FY 2001-2002. Closed and funded approved loan for total disbursement of \$884,000. Two Historical Restoration grants applications were received for review and approval; one funded in the amount of \$75,000.
  - Provided technical assistance to TUA businesses attempting to establish neighborhood business associations. Provided technical and financial support to BAC/OCED by establishing alternative means to recapitalize the Community Revolving Loan Fund.
  - Completed move into new office space, 155 South Miami Avenue.
  - Completed renovation on the first three businesses under the Commercial Investment Program.
4. Is there any other board, either public or private, which would better serve the function of this board?  
**There is no other Board, either public or private, which would better serve the function of the Task Force on Urban Economic**
5. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? (Attach proposed changes, if answer is "Yes")  
**Yes. The ordinance should be amended to provide clarity regarding the advisement procedure for CDBG. (Specific amendments will be provided by the Task Force at a later date).**

**SUNSET REVIEW QUESTIONNAIRE  
MIAMI-DADE COUNTY BOARDS  
2006**

6. Should the Board's membership requirements be modified?  
**Yes. Modifications should be made to reflect those organizations which have chosen not to participate and those who have consistently participated over the five past years.**
7. What is the operating cost of the Board, both direct and indirect (Report on FY 2005 and FY 2006)?  
**The operating cost of the board for 2005 is \$157,000 and for 2006 \$165,000, which includes capital expenses, personnel expenses, and Board related activities expenses.**
8. Describe the Board's performance measures developed to determine its own effectiveness in achieving its stated goals.  
**Please reference the attached 2005-06 & 2006-2007 Business Plan and 2005 Strategic Plan Update.**





THE TASK FORCE ON URBAN ECONOMIC REVITALIZATION  
BOARD OF DIRECTOR'S

2004 REGULAR MEETING ATTENDANCE REPORT

BOARD MEMBER	TERM EXPIRES	1/23/04	2/20/04	3/30/04	4/30/04	5/0/04	6/4/04	6/25/04	7/23/04	9/24/04	10/0/04	11/19/04	12/0/2005	# of mtgs attended to Date	# of mtgs attended since inception
BARNES, ARTHUR										** Present	*	Excused	*	1	1
BERNARD, BASIL		Excused	Excused	Present	Excused	*	Excused		Excused	Present	*	Absent	*	2	12
BRAYNON, PATRICIA		Present	Excused	Excused	Present	*	Present	Present	Excused	Excused	*	Excused	*	4	7
BUDHOO, FITZGERALD		Present	Present	Excused	Present	*	Present	Present	Present	Present	*	Present	*	8	14
BYRD, CHARLES		Present	Excused	Present	Present	*	Present	Present	Present	Absent	*	Present	*	7	20
FILS-AIME, DANIEL, SR.		Present	Present	Excused	Present	*	Present	Present	Present	Present	*	Present	*	7	22
GILMORE, SAM		Absent	Present	Absent	Present	*	Excused		Excused	Present	*	Present	*	4	15
HAMIDULLAH, HAMEEF		Present	Present	Excused	Present	*	Excused	Present	Present	Present	*	Present	*	7	25
MCLELLAN, FLEET		Excused	Excused	Present	Excused	*	Present	Present	Excused	Absent	*	Excused	*	3	19
MEEK, US REP. KENDRICK		Present	Present	Present	Present	*	Present	Present	Present	Present	*	Present	*	9	23
PHILLIPS, ROY G.		Present	Present	Present	Present	*	Excused	Present	Present	Excused	*	Present	*	7	18
VILLAIN, MARC		Excused	Present	Excused	Present	*	Present	Present	Excused	Absent	*	Absent	*	3	18
WRIGHT, BARRINGTON		Excused	Present	Excused	Present	*	Present	Present	Excused	Present	*	Excused	*	5	20
WRIGHT, KATRINA		Present	Excused	Present	Excused	*	Excused	Present	Excused	Present	*	Excused	*	4	7
COUNTY MANAGER															1
COUNTY ATTORNEY															
EXOFFICIO MEMBER D1															
EXOFFICIO MEMBER D2															
EXOFFICIO MEMBER D3															
EXOFFICIO MEMBER D5															
EXOFFICIO MEMBER D6															
EXOFFICIO MEMBER D7															1
EXOFFICIO MEMBER D8															
EXOFFICIO MEMBER D9															

JUNE 25, 2004, BOARD RETREAT

- \* No meeting held
- \*\* New Board member
- \*\*\* Meeting Cancelled
- \*\*\*\* Removed
- R - Reappointed
- TE - Term Expired
- RE - Replaced
- SP - Special Mtg

9



THE TASK FORCE ON URBAN ECONOMIC REVITALIZATION

BOARD OF DIRECTOR'S

2005 REGULAR MEETING ATTENDANCE REPORT

BOARD MEMBER	TERM EXPIRES	1/28/05	2/25/05	3/29/05	4/22/05	5/20/05	6/24/05	7/5/05	8/5/05	9/6/2005	10/14/2005	11/10/2005	12/12/2005	# of mtgs attended '05	Total # of mtgs attended since inception
ALLEN, CHARITA		Present	Absent	Absent	Present	Present	Present	*	*	Present	Excused	Excused	Present	4	4
BARNES, ARTHUR						Present		*	*	Excused	Excused	Absent	Excused	4	5
BENDROSS-MINDINGALL, REP. DOROTHY								*	*			**Present	Excused	1	1
BERNARD, BASIL		Absent	Excused	Excused	Excused	Absent	Present	*	*	Absent	Absent	Absent	Excused	1	13
BRAYNON, PATRICIA		Excused	Present	Excused	Excused	**Present	Excused	*	*	Present	Present	Present	Excused	5	12
BUDHOO, FITZGERALD		Excused	Present	Excused	Present	Present	Present	*	*	Present	Present	Present	Present	8	23
BYRD, CHARLES		Present	Present	Present	Excused	Excused	Present	*	*	Present	Present	Present	Present	8	28
CLYNE, REGINALD		Present	Present	**Present	Excused	Excused	Excused	*	*	Excused	Excused	Present	Excused	2	2
FILS-AIME, DANIEL, SR.		Absent	Present	Absent	Present	Excused	Excused	*	*	Present	Excused	Excused	Present	4	26
GILMORE, SAM		Excused	Excused	Absent	Excused	Excused	Excused	*	*	Present	Excused	Present	Present	4	19
HAMIDULLAH, HANEEF		Present	Absent	Excused	Present	Present	Present	*	*	Excused	Excused	Absent	Present	5	30
MCLELLAN, FLEET (R-6/05)		Present	Excused	Present	Present	Excused	Present	*	*	Present	Absent	Present	Present	5	23
MEEK, US REP. KENDRICK		Present	Present	Present	Excused	Present	Present	*	*	Present	Present	Present	Present	4	30
McKINNON, CHRISTINA								*	*	Present	Present	Present	Present	8	31
VILLAIN, MARC		Present	Present	Absent	Present	Present	Excused	*	*	Excused	Absent	Present	Present	2	2
WILLIAMS, ANTHONY								*	*			**Present	Present	2	22
WILSON, SEN. FREDERICKA								*	*				**Excused	2	2
WRIGHT, BARRINGTON		Excused	Excused	Present	Present	Excused	Present	*	*	Excused	Present	Absent	Present	0	0
WRIGHT, KATRINA		Present	Excused	Excused	Excused	Excused	Excused	*	*	Excused	Present	Present	Present	5	25
COUNTY MANAGER			Present							Excused	Present	Present	Present	4	11
COUNTY ATTORNEY														1	1
EXOFFICIO MEMBER D1															1
EXOFFICIO MEMBER D2															
EXOFFICIO MEMBER D3															
EXOFFICIO MEMBER D5															
EXOFFICIO MEMBER D6															
EXOFFICIO MEMBER D7															
EXOFFICIO MEMBER D8															1
EXOFFICIO MEMBER D9															

\* No meeting held

\*\* New Board member

\*\*\* Meeting Cancelled

\*\*\*\* Removed

R - Reappointed

TE - Term Expired

RE - Replaced

SP - Special Mtg

R = Resigned

10

OFFICIAL FILE COPY  
CLERK OF THE BOARD  
OF COUNTY COMMISSIONERS  
DADE COUNTY, FLORIDA

## MEMORANDUM

Amended  
Alternate No. 5  
Agenda Item No. 4(A)

---

**O:** Hon. Chairperson and Members  
Board of County Commissioners

**DATE:** April 15, 1997

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Ordinance creating Task Force  
on Urban Economic Revitalization

O-97-33

---

The accompanying ordinance was prepared and placed on the agenda at the request of Commissioner James Burke.

  
Robert A. Ginsburg  
County Attorney

RAG/bw

Approved \_\_\_\_\_ Mayor

Veto \_\_\_\_\_

Override \_\_\_\_\_

Amended  
Alternate No. 5  
Agenda Item No. 4(A)  
4-15-97

ORDINANCE NO. 97-33

ORDINANCE CREATING A TASK FORCE ON URBAN ECONOMIC REVITALIZATION; PROVIDING DEFINITIONS; ESTABLISHING QUALIFICATIONS FOR MEMBERSHIP ON THE TASK FORCE; ESTABLISHING TERMS OF OFFICE; SETTING FORTH THE ORGANIZATION AND PROCEDURE OF THE TASK FORCE; ESTABLISHING THE POWERS AND DUTIES OF THE TASK FORCE; REQUIRING THE TASK FORCE TO REVIEW RECOMMENDATIONS TO THE BOARD RELATING TO COMMUNITY DEVELOPMENT BLOCK GRANT ECONOMIC DEVELOPMENT AND COMMUNITY BASED ORGANIZATION ECONOMIC DEVELOPMENT FUNDING; REQUIRING ALL EXPENDITURES OF COUNTY FUNDS WITHIN TARGETED AREAS FOR URBAN ECONOMIC REVITALIZATION PURPOSES TO BE MADE IN ACCORDANCE WITH PRIORITIES ESTABLISHED BY THE PLAN TO BE DEVELOPED BY THE TASK FORCE; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

**WHEREAS**, this Task Force on Urban Economic Revitalization (the "Task Force") is modeled after the Dade County Homeless Trust, the highly successful and nationally acclaimed County board, which has placed Dade County in the forefront in its fight against homelessness; and

**WHEREAS**, the most severely and traditionally undeserved and underdeveloped neighborhoods in Dade County are in areas that are currently and which have historically been populated by Blacks; and

**WHEREAS**, in 1994 Dade County implemented a comprehensive empowerment zone strategies planning process in its effort to prepare an application for participation the federal government's empowerment zone and enterprise community program; and

**WHEREAS**, Dade County's proposed program anticipated Dade County's designation as a federal empowerment zone and the receipt of a \$100 million federal grant, to facilitate implementation of its strategic plan; and

**WHEREAS**, Dade County's application for an empowerment zone designation was not approved,

**WHEREAS**, alternative funding sources must be explored to achieve the long term goals set forth in the community's strategic plan established during the empowerment zone application process,

**WHEREAS**, similar to the haphazard funding processes utilized by the County for funding homeless projects prior to creating the Homeless Trust, the funding of urban economic development projects in the Targeted Urban Areas (as defined below) is without focus and often, is subject to the machinations of politics; and

**WHEREAS**, Dade County provides funding to numerous organizations which endeavor to implement urban economic development projects; and

**WHEREAS**, there needs to be a mechanism in place by which a plan could be developed, so that less economic development funding would be spent on salaries and administration of community based organizations and more would be spent directly on projects which the communities have studied and endorsed as the projects which would improve the condition of the Targeted Urban Areas; and

**WHEREAS**, this Task Force on Urban Economic Revitalization will only be successful if its focus is community based, and the community places a dominant role in the formation of the Plan which the Task Force is required to develop pursuant to this ordinance; and

**WHEREAS**, it is the intent of this ordinance that this Task Force on Urban Economic Revitalization, among other things, should (1) help to focus Dade County's economic development funding process; (2) encourage the formation of public/private partnership (s) working to revitalize the Targeted Urban Areas through economic development; and (3) place significant control over the funding of economic development projects in Targeted Urban Areas in the hands of a community based County board,

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF  
DADE COUNTY, FLORIDA:**

Section 1.      **Creation of the Task Force on Urban Economic Revitalization.** There is hereby created and established as an agency and instrumentality of Dade County a revocable trust which shall be named and known as a Task Force on Urban Economic Revitalization

hereinafter referred to as "the Task Force." The Task Force shall be a public body through which its governing body may exercise all those powers either specifically granted herein or necessary in the exercise of the powers herein enumerated.

**Section 2.**     **Definitions.** For the purposes of this section the following definitions shall be effective:

(1)     "Urban Economic Revitalization" means the undertakings and activities of Dade County and its residents in implementing comprehensive economic development strategies to create jobs, cause an increase in the tax base, and promote business activity in Targeted Urban Areas located in Dade County.

(2)     "Targeted Urban Areas" means those geographical areas commonly known as: Liberty City/Model City, Carol City, Goulds, Overtown, Little Haiti, Brownsville, Opa-Locka, Richmond Heights, Homestead/Florida City, Coconut Grove, Northwest 27th Avenue Corridor, Northwest 183rd Street Corridor, West Little River, Princeton/Naranja, Leisure City, South Miami and Perrine. Any geographic locations in Dade County which are designated by the federal government as empowerment zones shall be included in the definition of Targeted Urban Areas at the time of such designation. Upon recommendation of the Task Force and approval by ordinance of this Board, other geographic areas within Dade County may be included in the definition of Targeted Urban Areas provided, however, that no additional areas may be added until such time as at least 60% of the projects which the Task Force is required to develop pursuant to this ordinance shall have been completed and 60% of the value of the projects proposed to be undertaken has been spent for purposes of urban economic revitalization within

targeted urban areas. Maps or street descriptions setting forth the contiguous boundaries of the Targeted Urban Areas, which are attached to this ordinance as Exhibit A and on file with the Clerk of the Board of County Commissioners, are hereby incorporated herein by reference.

(3) "County Funds" means funds received by the County from any source, and shall include but not be limited to, general funds, omnibus reserve funds, state or federal grant funds, and any empowerment zone funding granted to Dade County before and after the effective date of this ordinance.

**Section 3.     Governing body.**

(a) *Membership; compensation.* The governing body of the Task Force shall be a board of directors composed of twenty-three (23) voting members. Members shall serve without compensation but shall be entitled to reimbursement for necessary expenses incurred in the discharge of their duties.

(b) *Composition.* The voting membership of the board of directors shall be ethnically, racially, geographically and gender balanced and shall be composed of the following members:

- (1) One (1) member representing the financial or banking community;
- (2) One (1) member representing the legal community;
- (3) One (1) member nominated by the Chairperson of the Board of County Commissioner's Committee which has jurisdiction over community and economic development;



- (4) One (1) member with a background in public sector budgeting and finance;
- (5) One (1) member nominated by the Beacon Council;
- (6) One (1) member representing the civic and private sector business community which shall be nominated by the Greater Miami Chamber of Commerce;
- (7) One (1) member representing the civic and private sector business community which shall be nominated by the Miami-Dade Chamber of Commerce;
- (8) One (1) member nominated by the Metro-Miami Action Plan Trust ("MMAP");
- (9) Two members of the Florida Legislature, one (1) from the House and one (1) from the Senate, who were elected from districts which are located, wholly or partially, within a Targeted Urban Areas;
- (10) One (1) member nominated by the Urban Bankers Association, Inc.;
- (11) One (1) member nominated by the Black Lawyers Association Inc.;
- (12) One (1) member nominated by the Black Business Association;
- (13) One (1) member nominated by Tools for Change;
- (14) One (1) member nominated by a community development organization which allows the community to vote on its board membership;
- (15) Four (4) members of the Board of County Commissioners whose districts constitute the largest part of the Targeted Urban Areas shall each designate one (1)

member of the Task Force who shall be residents of Targeted Urban Areas or who are business owners who have places of business within Targeted Urban Areas.

(16) One member representing the Commercial/Industrial Development Community;

(17) One member nominated by the Coalition of Community Development Corporations;

(18) One (1) member representing the investment banking community;

(19) One (1) member representing the insurance community;

Members of the Board of County Commissioners who were elected from districts which are located, wholly or partially, in the Targeted Urban Areas, shall serve as ex-officio, non-voting advisors to the Task Force. These advisors shall not count towards a quorum.

Vacancies on the board of directors shall be filled in the same manner by which the original members were appointed, with a special emphasis on choosing persons representative of the gender, racial and ethnic composition of the entire community.

**Section 4.** **Terms of Office, tenure and removal of directors.** All non-ex officio members shall serve staggered terms of three (3) years each; provided, however, of the original board of directors, the Mayor of Metropolitan Dade County shall select five (5) members for a term of one (1) year, and five (5) members for a term of two (2) years and the remaining non-ex officio members for a term of three (3) years. No member, with the exception of ex-officio members and advisors, shall be permitted to serve more than two (2) consecutive and complete terms of three (3) years each unless so authorized by the Mayor of Metropolitan Dade County.

Members may be removed in accordance with the provisions of Chapter 2-11.38 of the Code of Metropolitan Dade County.

Section 5.      **Qualifications.** Each member of the Task Force must comply with the requirements of Chapter 2-11.38 of the Code of Metropolitan Dade County.

Section 6.      **Organization and procedure.**

(1)      *Officers.* The Task Force shall organize after the members thereof have qualified to serve. The Mayor shall appoint the initial Chairperson and Vice-Chairperson and officers of the Task Force as necessary. These officers shall hold such offices for an initial one year term. After expiration of the initial term of office of such officers, the Task Force shall elect its officers from among its members. In addition, the Task Force shall make, adopt and amend bylaws, rules and regulations for its own governance.

(2)      *Meetings.* The Task Force shall hold regular meetings and such other meetings as it deems necessary. A majority of the members of the Task Force shall constitute a quorum. Minutes shall be kept of all meetings of the Task Force and all meetings shall be public.

(3)      *Committees.* The Task Force shall appoint any committees it deems necessary.

(4)      *Applicability of County rules and procedures.* The trust shall at all times operate under the Florida Open Government laws, including the "Sunshine Law," public meeting laws and public records laws and shall be governed by all State and County conflict of interest

laws, as applicable, including the Metropolitan Dade County Conflict of Interest and Code of Ethics Ordinance, Section 2-11.1 of the Code of Metropolitan Dade County.

(5) *Voting requirements.* Trustees may designate in writing alternates to attend meetings and/or vote on their behalf.

**Section 7. Powers and duties.**

The powers and duties of the Task Force shall be as follows:

(a) To serve in an advisory capacity to the Mayor and the Board of County Commissioners with respect to all issues affecting urban economic revitalization related to Targeted Urban Areas;

(b) To develop and present to the Mayor and the Board of County Commissioners within 90-120 days from the first meeting of the Task Force, a "Plan" which shall:

- (1) identify the goals of the Plan and identify specific, focused, achievable economic development projects and/or programs to be carried out wholly or partially within the Targeted Urban Areas,
- (2) delineate the action steps necessary or desirable to accomplish goals of the Plan,
- (3) develop a plan for private sector fundraising to benefit urban economic development within Targeted Urban Areas; such plan should (1) identify persons and/or private entities to engage in fundraising to benefit urban economic development within Targeted Urban Areas and may propose to Dade County a contract with such persons and/or entities which would establish a public/private partnership, the goal of which would be to benefit urban

economic development within Targeted Urban Areas; (2) include a component to involve residents of the Targeted Urban Areas in fundraising in order to promote a sense of community ownership in the economic revitalization of the Targeted Urban Areas, and (3) allow an opportunity for capital investment by residents of the Targeted Urban Areas.

In order to develop the Plan, the Task Force shall:

- (1) Review, analyze and evaluate the funding expended in the Targeted Urban Areas for economic development over the past ten (10) years.
- (2) Review, analyze and evaluate existing economic development plans and/or studies prepared on behalf of Dade County and prepared by community development corporations or community based organizations to determine which projects are achievable and feasible, including but not limited to plans and/or studies related to projects such as the Poinciana Industrial Park, the Seventh Avenue Corridor, Northside Shopping Center, the Northwest 183rd Street Shopping Center, the Community Development Bank, the Richmond Heights Old Shopping Center Project, the Perrine/Homestead Avenue Corridor, and the Goulds Shopping Center; provided, such plans or studies shall relate to projects or programs wholly or partially within Targeted Urban Areas;
- (3) Review, analyze and evaluate successful urban economic revitalization programs from other major urban areas, including but not limited to programs in Baltimore, Maryland, Harlem, New York; Washington, D.C. and Atlanta, Georgia;
- (4) Review, analyze and evaluate the Community and Individual Investment Corporation Guide published by USHUD September, 1996;

(5) Hold community meetings, coordinated by MMAP, to encourage public input in developing a focused, achievable and feasible plan and disseminate information regarding existing programs which aid the urban economic revitalization effort. The community input process utilized in the empowerment zone process may be used as a guide ;

(6) Identify new and existing federal, state and local sources of funding, if any, which could provide funding for urban economic revitalization.

(c) To update the Plan on an annual basis;

(d) To study the feasibility of community based development entities' consolidating and forming alliances which could take advantage of economies of scale and promote efficiency in service delivery; and to recommend incentives to encourage the formation of such consolidations and alliances;

(e) To encourage employment of Targeted Urban Area residents in major downtown developments, such as the Maritime Park Project and the Performing Arts Center;

(f) To encourage and promote the development and growth of the new and existing businesses in the Targeted Urban Areas; and

(g) To review the Office of Community Development's ("O.C.D.'s") recommendations for Dade County Community Development Block Grant economic development category funding and Community Based Organization Funding, related to economic development, for the purpose of assuring that O.C.D.'s staff recommendations are in accordance with priorities established by the Plan and require O.C.D. to report the dollar amount being spent in Targeted Urban Areas. To the extent the Board expends County Funds for economic development in

Targeted Urban Areas, recommendations of the Task Force made pursuant to this subsection shall be accepted and implemented by the Board of County Commissioners, unless the recommendation is disapproved by a two-thirds (2/3) vote of the entire membership of the Board of County Commissioners.

(h) Work with the Mayor to identify and propose to the Board of County Commissioners a dedicated source of funding to implement the Urban Economic Revitalization Plan.

**Section 8. County Spending in Targeted Urban Areas to be in Accordance with the Plan.** All County funds expended for urban economic revitalization purposes on projects to be implemented partially or wholly within Targeted Urban Areas, shall be spent in accordance with the priorities established by the Plan.

Any expenditures for urban economic revitalization purposes made by Dade County in an incorporated municipality shall be made only pursuant to an inter-local agreement approved by the municipalities and the Board.

**Section 9. County Spending in Non-Targeted Urban Areas Not Affected by Ordinance.** It is the intention of the Board that areas which are not within the boundaries of Targeted Urban Areas shall not be prejudiced with respect to the allocation of County Funds by virtue of the operation of this ordinance. The Board reserves its discretion to allocate County Funds to areas inside and outside Targeted Urban Areas.

**Section 10. Staff Support.** The Clerk of the Board of County Commissioners shall record all meetings of the Task Force. The County Manager and the County Attorney shall

provide to the Task Force adequate staff and support services to enable the Task Force to carry out its duties and responsibilities.

Section 11. **Liberal Construction to effectuate public purpose.** This article, being for public purpose and for the welfare of the citizens of Dade County, Florida, shall be liberally construed to effect the purposes hereof.

Section 12. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 13. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance, including any sunset provision, shall become and be made a part of the Code of Metropolitan Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 14. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

Section 15. This ordinance does not contain a sunset provision.

PASSED AND ADOPTED: APR 15 1997

Approved by County Attorney as  
to form and legal sufficiency:

Prepared by:

Sponsored by Commissioner James Burke

C:\MIPRO\DOCS\29378AZ.SAM

RA 6  
QJ-S  
24



**MIAMI DADE COUNTY  
TASK FORCE ON URBAN ECONOMIC REVITALIZATION**

**BY-LAWS**

**Article One  
Organization**

**Section 1. Name**

The organization shall be known as the "Task Force on Urban Economic Revitalization", hereafter also referred to as the "Task Force".

**Article Two  
Purpose**

The purpose of the Task Force shall be to advise the Miami Dade County Board of Commissioners, the Mayor, the Miami Dade County Manager's Office and the Director of the Miami Dade County Office of Community and Economic Development with respect to all issues affecting Miami Dade County's economic development funding process, to encourage the formation of public/private partnerships working through economic development to revitalize Targeted Urban Areas, as defined in Miami Dade County Ordinance 97-33, Section 2, and to control the funding of economic development projects in those Targeted Urban Areas.

**Article Three  
Principal Office Address**

The principal address of the Task Force for purposes of conducting official Task Force business shall be: Office of Business and Economic Development ("OCED"), 140 West Flagler Street, Suite 1000, Miami, FL 33130.

The Task Force Chairperson may hereby designate an alternative principal address and/or meeting location as necessitated by the Task Force's official needs and business.

**Article Four  
Qualifications and Terms of Membership**

The qualification and terms of membership shall be in accordance with Miami Dade County Ordinance 97-33.

## **Article Five Membership**

The Task Force shall consist of twenty-three (23) voting Directors in accordance with Miami Dade County Ordinance No. 97-33, Section 3.

## **Article Six Terms of Office, Tenure and Removal of Directors**

### **Section 1. Vacancies**

Vacancies on the Board of Directors shall be filled in the same manner by which the original Directors were appointed, with a special emphasis on choosing persons representative of the gender, racial and ethnic composition of the entire community.

### **Section 2. Removal**

Directors may be removed in accordance with Section 2-11.39 of the Code of Miami Dade County:

- (a) If he or she is absent from two (2) consecutive meetings without an acceptable excuse;
- (b) If he or she is absent from three (3) official Task Force meetings without an acceptable excuse.
  - (i) An acceptable excuse is defined as an absence for medical reasons, business reasons, personal reasons, or any other reason which the Task Force, by a two-thirds vote of the membership, deems appropriate.

### **Section 3. Tenure**

All non-ex officio members shall serve staggered terms of three (3) years each; provided, however, of the original Board of Directors, the Mayor of Miami Dade County shall select five (5) Directors for a term of one (1) year, and five (5) Directors for a term of two (2) years and the remaining non-ex officio Directors for a term of three (3) years. No Director, with the exception of ex-officio members and advisors, shall be permitted to serve more than two (2) consecutive and complete terms of three (3) years each unless so authorized by the Mayor of Miami Dade County.

## **Article Seven Officers**

### **Section 1. Selection**

The officers of the Task Force shall be as follows: Chairperson and Vice Chairperson. The Chairperson and Vice Chairperson shall each be elected by the Task Force annually on a date designated by a majority of the Task Force. Nominations may be made from the floor at such meeting.

### **Section 2. Term, Removal, and Vacancies**

Each officer shall be elected by the Task Force annually to a one-year term of office. No officer shall serve more than two (2) consecutive terms. The term of each officer elected by the Task Force shall commence upon his or her formal installation by the Board, and shall continue until a successor is elected and qualified, or until the officer is removed or resigns, whichever shall occur first.

Any officer so elected may be removed at any time with or without cause by the affirmative vote of the majority of the Directors present and voting. Any vacancy occurring in any office of the Task Force (excepting that of Task Force Secretary) may be filled by the Board by a majority vote.

### **Section 3. Chairperson**

The Chairperson of the Task Force shall preside at all Board meetings and shall have general responsibility for the management of the business of the Task Force, and see that all orders and resolutions of the Board are carried into effect. In addition, the Chairperson shall:

- (a) appoint, and has the authority to remove, all Committee chairs and Committee members.
- (b) serve as official Task Force spokesperson as well as the official liaison between the Board and the community at large.
- (c) call special meetings of the Task Force to transact such business as may properly come before its Task Force members.

### **Section 4. Vice Chairperson**

In the absence of the Task Force Chairperson, or in the event that the Task Force Chairperson is unable to perform the duties of this office due to death, disability, resignation, or removal by the Board, the Vice Chairperson shall perform the duties of the Chairperson.

## **Article Eight Elections**

### **Section 1. Time and Frequency**

Task Force officers shall be elected annually at a specially-called, duly noticed meeting to be held in the first week of October of each year.

### **Section 2. Supervision of Elections**

Task Force elections shall be supervised by a Miami Dade County staff person or a designate from OCED, who shall be responsible for:

- (a) preparing and distributing written ballots.
- (b) accepting nominations.
- (c) counting ballots and announcing final election results.

### **Section 3. Nominations.**

Nominations may be made from the floor by any Director at the specially-called October elections meeting. There shall be no limitation imposed on the number of nominations accepted.

## **Article Nine Compensation**

No member of this Task Force shall receive any compensation for services rendered in such capacity. **Task Force Members shall not be compensated for out of pocket expenses absent prior approval of a majority of the Task Force. If a member of the Task Force obtains prior approval of a majority of the members of the Task Force, then the member can be reimbursed for extraordinary out of pocket expenses incurred as result of a Task Force matter.**

## **Article Ten Function and Powers**

In accordance with Miami Dade County Ordinance 97-33, the Task Force shall have the power and function to:

- (a) To serve in an advisory capacity to the Mayor and the Board of County Commissioners with respect to all issues affecting urban economic revitalization related to Targeted Urban Areas;
- (b) To develop and present to the Mayor and the Board of County Commissioners within 90-120 days from the first meeting of the Task Force, a "Plan" which shall:

- (i) identify the goals of the Plan and identify specific, focused, achievable economic development projects and/or programs to be carried out wholly or partially within the Targeted Urban Area,
- (ii) delineate the action steps necessary or desirable to accomplish goals of the Plan,
- (iii) develop a plan for private sector fundraising to benefit urban economic development within Targeted Urban Areas; such plan should (1) identify persons and/or private entities to engage in fundraising to benefit urban economic development within Targeted Urban Areas and may propose to Miami Dade County a contract with such persons and/or entities which would establish a public/private partnership, the goal of which would be to benefit urban economic development within Targeted Urban Areas; (2) include a component to involve residents of the Targeted Urban Areas in fundraising in order to promote a sense of community ownership in the economic revitalization of the Targeted Urban Areas, and (3) allow an opportunity for capital investment by residents of the Targeted Urban Areas.

(c) In order to develop the Plan, the Task Force shall:

- (i) Review, analyze and evaluate the funding expended in the Targeted Urban Areas for economic development over the past ten (10) years.
- (ii) Review, analyze and evaluate existing economic development plans and/or studies prepared on behalf of Miami Dade County and prepared by community development corporations or community based organizations to determine which projects are achievable and feasible, including but not limited to plans and/or studies related to projects such as the Poinciana Industrial Park, the Seventh Avenue Corridor, Northside Shopping Center, the Northwest 183rd Street Shopping Center, the Community Development Bank, the Richmond Heights Old Shopping Center Project, the Perrine/Homestead Avenue Corridor, and the Goulds Shopping Center; provided, such plans or studies shall relate to projects or programs wholly or partially within Targeted Urban Areas;
- (iii) Review, analyze and evaluate successful urban economic revitalization programs from other major urban areas, including but not limited to programs in Baltimore, Maryland, Harlem, New York; Washington, D.C. and Atlanta, Georgia;
- (iv) Review, analyze and evaluate the Community and Individual Investment Corporation Guide, published by USHUD September, 1996;
- (v) Hold community meetings, coordinated by MMAP, to encourage public input in developing a focused, achievable and feasible plan and disseminate information regarding existing programs which aide the urban economic

revitalization effort. The community input process utilized in the empowerment zone process may be used as a guide;

- (vi) Identify new and existing federal, state and local sources of funding, if any, which could provide funding for urban economic revitalization.
- (c) To update the Plan on an annual basis;
- (d) To study the feasibility of community based development entities' consolidating and forming alliances which could take advantage of economies of scale and promote efficiency in service delivery; and to recommend incentives to encourage the formation of such consolidations and alliances;
- (e) To encourage employment of Targeted Urban Area residents in major downtown developments, such as the Maritime Park Project and the Performing Arts Center;
- (f) To encourage and promote the development and growth of the new and existing businesses in the Targeted Urban Areas; and
- (g) To review of OCED recommendations for Miami Dade County Community Development Block Grant economic development category funding and Community Based Organization Funding, related to economic development, for the purpose of assuring that OCED staff recommendations are in accordance with priorities established by the Plan and require OCED to report the dollar amount being spent in Targeted Urban Areas. To the extent the Board of County Commissioners expends County Funds for economic development in Targeted Urban Areas, recommendations of the Task Force made pursuant to this subsection shall be accepted and implemented by the Board of County Commissioners, unless the recommendation is disapproved by a two-thirds (2/3) vote of the entire membership of the Board of County Commissioners.
- (h) Work with the Mayor to identify and propose to the Board of County Commissioners a dedicated source of funding to implement the Urban Economic Revitalization Plan.

## **Article Eleven**

### **Task Force Meetings**

#### **Section 1. Organizational Meetings**

Not later than forty-five (45) days after the election of Task Force officers, the Chairperson shall call an official organizational meeting for the purposes of installing newly-elected Task Force officers. Meeting notices shall be provided to each Task Force member at least three (3) working days in advance of such meeting.

#### **Section 2. Regular Task Force Meetings**

Regular Task Force meetings shall be held at least once a month and such other times as designated by the Task Force Chairperson. Directors shall be provided reasonable notice in writing of a meeting.

#### **Section 3. Special Meetings**

Special Task Force meetings may be called by the Task Force Chairperson via written notice to Directors, provided that such notice is given to Directors at least three working (3) days in advance of any such meeting. The purpose of each special meeting shall be stated in the meeting notice and may only include purposes which are lawful and proper for Directors to consider. A special meeting shall be held in the first week of October of each year for the purposes of nominating and electing Task Force officers.

## **Article Twelve**

### **Conduct of Official Task Force Business**

#### **Section 1. Quorum**

A majority of the total number of Directors then in office shall be required for purposes of establishing a quorum for the transaction of official business before the Task Force which requires that a vote be held. No motion shall be adopted by the Task Force without the affirmative vote of the majority of all Directors present.

#### **Section 2. Committees**

The Task Force Chairperson may establish any such Committees and, in turn, assign these Committees any such duties and responsibilities as the purposes and business of the Task Force requires.

### **Section 3. Committee Members**

Two Directors shall constitute a quorum for Committee action.

### **Section 4. Management and Agenda.**

Directors shall have the full control and management of the affairs and business of the Task Force. Directors shall only act in the name of the Task Force when it shall be regularly convened by the Chairperson after due notice to all Task Force members of such meeting.

Official agendas for all full Task Force Meetings are to be prepared and distributed by the Task Force Chairperson to all members no less than (3) working days prior to a meeting. Additional items may be placed on the full Task Force agenda by any Director provided that such is done at least two (2) working days in advance of the meeting.

Official agendas for all Task Force Committee meetings are to be prepared and distributed by the Committee Chairperson to all Committee members no less than two (2) working days prior to a meeting. Additional items may be placed on the Committee agendas at the Committee meeting by the duly adopted motion of any committee member.

### **Section 5. Openness of Meetings**

All meetings of the Task Force and its Committees, as well as all records maintained, shall be open to public review and scrutiny as per Florida's Government in the Sunshine Act. The Chair or Vice-Chair can in his or her discretion permit public participation.

### **Section 6. Proxy Voting**

Directors shall be required to vote in person and may not cast ballots by proxy. Directors can designate in writing an alternate who can vote on their behalf.

## **Article Thirteen Amendments**

These bylaws may be amended, repealed or altered in whole or in part as follows:

- (a) Revisions to these bylaws shall be accomplished after a reading at each of two (2) consecutive, duly-noticed Task Force meetings at which a quorum is present and voting. A majority vote of the quorum present is required.
- (b) The proposed revisions shall be sent to all Directors prior to the second reading, accompanied by the regular meeting notice.



**Article Fourteen**  
**Waivers and Consents**

Any Director may waive notice of any meeting, whether waiver is given before or after the time stated for such meeting.

Any Director may consent to action taken, whether or not notice was given provided that such consent is otherwise authorized under Florida and Dade County law.

**Article Fifteen**  
**Conflict of Interest**

In the event of a perceived or potential conflict of interest, a Director shall notify, in writing, the Assistant County Attorney assigned to the Task Force and the Chair. As soon as practicable after receipt of the notice, the member shall be notified by the Assistant County Attorney whether a conflict exists and the method for resolution of the conflict.

**Article Sixteen**  
**Immunity From Civil Liability**

Officers and Directors of this Task Force shall be immune from civil liability to the extent provided by law.

**Article Seventeen**  
**Effective Date**

These by-laws shall take effect immediately upon their adoption by the Task Force.

## MISSION STATEMENT

The Miami-Dade County Task Force on Urban Economic Revitalization was created pursuant to Board of County Commission Ordinance No. 97-33, adopted on April 15, 1997. The purpose of the Task Force is to (1) help focus Miami-Dade County's economic development funding process; (2) encourage the formation of public/ private partnerships; and (3) place significant control over funding of economic development projects in designated Targeted Urban Areas (TUA) in the hands of a community based County board.



## THE TASK FORCE ON URBAN ECONOMIC REVITALIZATION

### BOARD MEETING MINUTES

Friday, January 20, 2006, 11:00 A.M.

Urban Task Force, 155 South Miami Ave., PH-1A

Present:	Charita Allen Fitzgerald Budhoo Sam Gilmore Anthony Williams	Patricia Braynon Haneef Hamidullah Cedric McMinn for Rep. Dorothy Bendross-Mindingall Katrina Wright	Charles Byrd Daniel Fils-Aime
Excused:	Reginald Clyne Barrington Wright	Christina McKinnon	Senator Frederica Wilson
Absent:	Arthur Barnes	Basil Bernard	Marc Villain
Staff:	Clint M. Conliffe	Winnie P. George	Mercedes L. Williams
Visitors:	Nelson Hincapie, Office of Commissioner Carlos Gimenez Kavin Davis, Office of Commissioner Audrey Edmondson		

---

- I. **CALL TO ORDER.** The meeting was called to order by Anthony Williams, Chair at 11:16 a.m.
- II. **ROLL CALL.** Quorum
- III. **ATTENDANCE REPORT.** The Attendance Report as of December 12, 2005 was presented for the members review and approval. **Motioned, seconded and approved.**
- IV. **BOARD MINUTES.** The Minutes of December 12, 2005 was presented for the members review and approval. **Motioned, seconded and approved.**

Mr. Williams called for the introduction of visitor Nelson Hincapie, from the office of Commissioner Carlos Gimenez, County Commission District 7.

- V. **DIRECTOR'S REPORT.** In the absence of Karen P. Moore, Executive Director, Ms. Winnie George presented the following:

**Board Retreat.** The Urban Task Force Board retreat is scheduled for Friday, February 10 at the FIU Kovens Conference Center. The retreat will include a presentation on urban development by a local academician and breakout sessions for committees to construct their goals for 2006. Final itinerary and particulars will be directed and approved by the Chair and Vice-Chair.

**Historical CDBG Report (distributed).** As requested by the Board at its last meeting, staff produced a historical report regarding the pattern of CDBG investment into county agencies and non-governmental agencies. This brief study indicated that there has been a retreat from the pattern established by the Urban Task Force in the late 90's. The Chair informed the members that the Urban Task Force will be following up this year on the recommended two-funding as submitted by the Urban Task Force.

Further discussion was held on legislation and the development of a white paper to be submitted to the Board of County Commission, stating qualification of the position of the two-third funding recommendations as submitted by the Urban Task Force. The Chair informed the members that ultimately the County Commission has the final decision based on recommendations by OCED and the County Manager's office.

**Board Sunset Review Report.** The County requires that each community board submit a report whether or not the Board should continue. A draft copy of the report was distributed to the members for their review and approval for submission.

During discussion of the report, it was noted that an inventory of vacant land was completed and the members requested a copy for their information. Also, Mr. Hamidullah requested for the Beacon Council to provide a report on what industries they have brought into the TUA. Further discussion moved to New Business item on the agenda.

**Motioned** to approve the "2006 Sunset Review Report" as amended, **was seconded and unanimously approved.**

## **VI. OLD BUSINESS**

**A. Board Committees.** The Chair made the following committee appointments:

1. **TUA-General Obligation Bond** - Charles Byrd, Chair; additional members noted Charita Allen, Christina McKinnon, Anthony Williams and Katrina Wright
  2. **Commercial Revitalization** - Charita Allen, Chair; Reginald Clyne, Daniel Fils-Aime, Marc Villain, Anthony Williams
  3. **Workforce** - Haneef Hamidullah, Chair; Rep. Dorothy Bendross-Mindingall, Fitzgerald Budhoo, Sam Gilmore; Anthony Williams
- A. TUA-GOB Application Process (distributed).** Mr. Williams provided the members with a draft copy of the Targeted Urban Areas Infrastructure Grant application package to be utilized by the Urban Task Force GOB committee and discussed the process for administering the program. In the absence of staff member Kishore Rao, Mr. Williams stated that the members would only review and discuss corrections and/or additions for the record. It was requested that Mr. Hamidullah draft additional information to be inserted in the application's Business Plan for Compliance section and submit to Kishore. The Chair deferred final status of the GOB Application until the Board Retreat.

It was **motioned, seconded and approved** for that GOB Committee would be the authority to accept and approve applications received by businesses and agencies applying for funding through the TUA- GOB application process.

Mr. Williams called for the introduction of visitor Mr. Kavin Davis, from the Office of Commissioner Audrey Edmondson, County Commission District 3.

**VII. NEW BUSINESS.** Further discussion was held regarding the Beacon Council's providing a comparison report on TUA - non TUA activity and job creation. Ms. Charita Allen noted that going forward a report will be able to be provided by the filtering of information from a newly created database.

**VIII. ADJOURNMENT.** Meeting adjourned at 12:12 p.m.